

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in **MEETING ROOM 1, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 25 SEPTEMBER 2007** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 26th June 2007.

**A Roberts
388009**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

3. INTERNAL AUDIT SERVICE ANNUAL AUDIT REPORT (Pages 5 - 14)

To receive a report by the Internal Audit Manager to which is attached the Internal Audit Annual Report.

**D Harwood
388115**

4. RISK MANAGEMENT UPDATE (Pages 15 - 32)

To receive and note a report by the Internal Audit Manager.

**D Harwood
388115**

5. CODE OF GOVERNANCE (Pages 33 - 44)

To consider a report by the Head of Policy and Strategic Services recommending changes to the Code of Governance.

**H Thackray
388035**

6. GOVERNANCE STATEMENT (Pages 45 - 98)

To consider a report by the Head of Policy and Strategic Services to which is attached the Statement of Assurance for 2005/06.

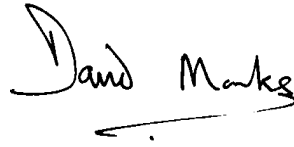
**H Thackray
388035**

7. APPROVAL FOR PUBLICATION OF THE 2006/07 ACCOUNTS
(Pages 99 - 136)

To consider a report by the Head of Financial Services setting out the processes to be completed before the Council's accounts for 2006/07 can be published.

**S Couper
388103**

Dated this 14th day of February 2008



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact A Roberts, Democratic Services Officer, Tel No 01480 388009/e-mail: Anthony.Roberts@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).